

Attendees:

Area	Name	Status	Area	Name	Status
Academic Affairs	John Pelissero	In Attendance	HSD	Roger Russell	Via Phone
				Steve Bergfeld	In Attendance
Academic Affairs	David Prasse	In Attendance	Operations/HR	Tom Kelly	In Attendance
Advancement	Fr. Justin Daffron	In Attendance	ITS/Facilitator	Susan Malisch	In Attendance
Facilities	Kana Wibbenmeyer	In Attendance	ITS	Jim Sibenaller	In Attendance
Finance	Rob Munson	In Attendance	Student Development	Jane Neufeld	In Attendance
Finance	Andrea Sabitsana	In Attendance	UMC	Kelly Shannon	In Attendance

Guests: Bruce Montes, Kevin Smith, Alison Stillwell, and Jim Pardonek

Welcome, Meeting Purpose & Agenda

The meeting commenced at 1:35 p.m. The minutes from the October 9, 2014 meeting were approved as written. The agenda today focused on Password Management, Information Security Risk Program and Project Prioritization.

Password Management

A Technology Assessment Committee (TAC) had been convened to determine the best solution to remove human interaction and create a self-service environment when a LUC faculty, staff or alumni need to change or reset their password. At present, the helpdesk takes these requests but only full-time staff during working hours are permitted to make any changes. PAM (Personal Account Manager) is the current self-service tool but it is limited in verifying the users identity and has an older technology look and feel. The value in improving the self-service environment supports security compliance, reduces the risk of fraudulent requests, decreases help-desk calls and improves service times. The TAC sent an RFP to select vendors, consulted with a Gartner analyst and used Educause to survey other institutions. Two products were piloted from ASPG (Advanced Software Products Group) and Hitachi. The factors used in the final decision were cost, integration with our current help-desk ticket system, HEAT and reporting features. The TAC recommends ASPG. Steve Bergfeld asked about HSD access to the new solution. Dan advised the School of Nursing and other divisions on the Lakeside network will be able to utilize this tool, and by mid-summer the Stritch School of Medicine will have access as well. Dan assured the communication will be targeted by user groups. John Pelissero inquired if the Bradford registration is tied to the automatic password change request. Jim Sibenaller advised it was not and that Bradford asks for re-registration at least every 120 days or 14 days of inactivity. John stated he has had to register at both campuses and feels it had been within the time frame allotted. Jim explained it should carry over between campuses but he will have his team research this issue.

Security Risk Program

Jim Pardonek discussed the LUC Security Program. Over the last eight years, the Information Security Office has developed over ten extra components to the measures they have taken to protect the University from outside security breaches. Jim explained there are approximately 10,000 attacks/day and earlier this year UISO engaged in a pilot program with HP to get guidance on origins of these attacks. Roughly 60% are malicious and are being used to collect information to then attack other devices or individuals. Jim advised a Risk Assessment was done in house in 2010 to get a better understanding of where we could improve security. The absorption of Lawson and Kronos into our environment has caused our infrastructure to change. In addition, if Lawson is put outside the firewall UISO will need to ensure there will be acceptable levels of risk to the University. Due to these recent changes the UISO has engaged Halock to complete a 3rd party risk assessment. Halock will determine what is an acceptable risk and define impact levels. The ISAC group will also determine the definition of risk. The ISAC group is comprised of LUC staff across divisions and includes representatives from Halock. This group was designed to gain knowledge of how are systems work together. Jim concluded he will have a definition of acceptable risk and get the membership in order and bring it back to the committee at the January meeting.

Plan of Record

Jim Sibenaller and Susan gave an overview of the Plan of Record as it stands today. They explained the current projects and asked the committee to rank what they felt is priority. David Prasse advised he feels the Faculty Salary Planning tool is in need of some improvements. Susan agreed to get a meeting together comprised of other University staff to discuss potential gaps. There was discussion and explanation of the current project portfolio. The ITESC agreed to the priority list as it was presented.

Respectively submitted by;
Sondra Heine